



Chittenden County Senior Citizens Alliance, Inc.
d/b/a/ Heineberg Community Senior Center

Quarterly Board Meeting Agenda
Wednesday, September 13, 2017 9:30 am (Executive Session* 8:30am)

- I. Call to Order
- II. **Executive Session with expected action 8:30 am – 9:20 am** (**Board Directors only*)
- III. **Approval of Agenda 9:30 am** (*All participants welcome!*)
- IV. **Approval of May 21, 2017 Minutes (9:35 am)**
- V. **Treasurer’s Report Quarter 1 Approval (9:40 am)**
 - a. CD Account Decision
 - b. Budget 2018 Update
- VI. **Executive Director’s July/August Report 10:00 am**
 - a. Committee Reports
- VII. **Public Forum 10:20 am**
- VIII. **Old Business (10:45 am)**
 - a. A-Fib Machine/Training
- IX. **New Business (10:50 am)**
 - a. Approval of Executive Session Action Items
 - b. By-Law/Policy Review Committee
 - c. Grants & Foundation Funding Committee
 - d. Community Center 80th Anniversary (2019) Celebration Committee
 - e. **Other**
- X. **Adjournment**

ROBERTS’ RULES

Listen to others speaking
Respect the agenda and process
Share your opinion politely
Treat people respectfully
“I move that” “I make a motion to” “I second”
“Call the Question” to end discussion/Go to vote.
Vote: “In favor” “Opposed” “Abstaining”
“Point of Order” – Violations of Roberts’ Rules
“I move that we table to next meeting”